

# The Institute of Fire Safety Managers

*Established 1997*



## Environmental Policy

**Version: 1**

<b>Summary:</b>	This document details the Institute of Fire Safety Managers (IFSM) commitment to the environment.	
<b>Target Audience:</b>	Members, Staff and Council	
<b>Next Review Date:</b>	September 2026	
<b>Approved by:</b>	Management Team	04/09/23
<b>Ratified by:</b>	Council	25/07/24
<b>Date issued:</b>	September 2023	

## **Environmental Policy Statement**

“The Institute of Fire Safety Managers (IFSM) recognises that it has a responsibility to the environment beyond legislation and regulatory requirements. We are committed to reducing our environmental impact and continually improving our environmental performance as an integral part of our business strategy and operating methods”.

This policy document outlines the Institute’s environmental commitment, who is responsible and the objectives it strives for to meet its aim.

This policy document is enacted under the By-Laws of the Institute.

## **Responsibility**

The management team is fully committed to the Institute’s environmental policy and, with the support of all employees, will ensure responsibilities are met by:

- a) Carrying out audits and attending formal reviews of management procedures at least annually to ensure environmental objectives are met.
- b) Considering internal and external factors, products, and processes in relation to the Institute’s environmental impact. Acting where necessary to address these to ensure this is reduced as far as reasonably practicable.
- c) Periodically reviewing and identifying all statutory and regulatory requirements relevant to the Institute and ensuring compliance.
- d) Ensuring resources are available to meet the environmental policy objectives.

## **Objectives of the Environmental Policy**

To reduce the Institute’s carbon footprint as far as possible by:

- Correct disposal of workplace waste.
- Reducing waste, including minimising the unneeded use of paper.
- Keeping energy consumption to a minimum by switching off electrical appliances when not in use.
- Sourcing all goods and services from environmentally friendly companies with acceptable price, quality, and delivery parameters.
- Sharing transport where possible when travelling on work business.

## Version Control

### Change Record

Date	Author	Version	Page	Reason for Change

### Reviewers/contributors

Name	Position	Version Reviewed & Date